

## SUMMARY

Training Centre ERUDIO, Higher Vocational College is actively involved in the environment, which is evident from the definition of the mission and vision of the development of the school and then in cooperation with employers and other institutions, present in their close and wider environment. School adapts and implements their curriculum to the environment and (prospective) students, thus enabling a successful part-time studies (most of the students are employed). In this it particularly actively develops modern forms of e-education. HVC is actively involved in Association of HV Colleges of Slovenia, carrying out many projects with external partners, participating in and organizing conferences. The school hasn't yet obtained the Erasmus Charter for mobility of students and staff.

College operates in accordance with the laws and educational programs. Operation is planned and realization monitored. The college authorities all work in accordance with the regulations and in the composition as determined by regulations. In its operations, school is mostly following the mission and vision, defined in documents and interviews, which was found from the content of the conducted discussions at the school.

The school has established a minimum adequate level of staffing as prescribed by law. Lecturers have a valid appointment in accordance with the law. Instructors and lab personnel meet the conditions. All jobs of key importance to successful management are covered with permanent employment for the UDP (employment contract for an indefinite period), in full or partial extent tied to HVC. Currently, the school is faced with a situation of confusion on a key executives workplace of headmistress, causing minor difficulties in reconciling the work.

The school puts permanent concern for students and their involvement in all school authorities in accordance with the law. Since it is employed students they pay special attention to the development of the most appropriate forms of distance learning, which allows students better scheduling of their free time while obtaining useful general competencies for the use of modern ICT. Students are provided to operate, as specified in the law. The school allows students to develop student council, but because of the part-time study they are not associated at the level of the college as whole. Students are provided with all necessary information, ensured both open communication and the possibility of making proposals.

Material conditions for the implementation educational programs are at quality level. Implementation is supported with modern equipment and information technology. Greater individualization of learning is supported in E-classroom and distance learning that take place in certain programs, organized as "blended learning" with a dedicated special room with audio - visual equipment. Premises and equipment are mostly tailored to students with disabilities, except that the school does not have adequate lift for disabled students. The school has the library, which is shared with other units of the institution.

System of Quality assurance and monitoring in HVC is appropriate and in line with the standards. Formally it contains all the processes that are important for the quality of school functioning and implementation of study programs and continuous quality improvement. Operation of the school is planned simultaneously and comprehensively; implementation plans are regularly monitored, errors and deficiencies remedied. School self-evaluation is carried out every year, the conclusions being written down in Self-evaluation report, but there are minor issues related to a public posting of these documents.

In the Training Centre ERUDIO, Higher Vocational College no non-compliances were found on any of the areas identified in the External evaluation criteria for HVC colleges.